



BUYER TRANSACTION SUMMARY CHECKLIST

BUYERS AGENT: Text BUYERS NAME: Text
 PROPERTY ADDRESS: Text MLS# Text
 AGENT EMAIL: Text PHONE: Text
 TITLE CO.: Text

REQUIRED DOCUMENTS

| | |
|------|---|
| Text | Buyer File Checklist Audit |
| | Commission Dispersment Form |
| | Exclusive Buyer Broker Agreement & Agency Disclosure |
| | Buyer Due Diligence Checklist |
| | Real Estate Purchase Contract (REPC) |
| | All Addendums in Numerical Order |
| | Copy of Earnest Money Check |
| | Earnest Money Receipt <i>(Must be delivered within 4 DAYS of the acceptance of the REPC)</i> |
| | Seller's Property Condition Disclosure |
| | Transaction Document Receipt |
| | If applicable with this transaction |
| | Short Sale Addendum |
| | Short Sale Disclosures |
| | Disclosure of Interest (If buyer is agent or related) |
| | FHA/VA Loan Addendum to REPC |
| | Limited Agency Consent Agreement Disclosure (Required if an agent represents BOTH the buyer & the seller) |
| | FSBO Agreement |
| | Lead Based Paint Addendum to REPC |



Scan To Access
Office Forms

Red Rock Real Estate
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