



BUYER TRANSACTION SUMMARY CHECKLIST

BUYERS AGENT: _____ BUYERS NAME: _____

PROPERTY ADDRESS: _____

AGENT EMAIL: _____ PHONE: _____

TITLE CO.: _____ MLS# _____

REQUIRED DOCUMENTS

	Buyer File Checklist Audit
	Commission Disbursement Form
	Exclusive Buyer Broker Agreement & Agency Disclosure
	Buyer Due Diligence Checklist
	Real Estate Purchase Contract (REPC)
	All Addendums in Numerical Order
	Copy of Earnest Money Check
	Earnest Money Receipt <i>(Must be delivered within 4 DAYS of the acceptance of the REPC)</i>
	Seller's Property Condition Disclosure
	Transaction Document Receipt
	If applicable with this transaction
	Short Sale Addendum
	Short Sale Disclosures
	Home Warranty
	Disclosure of Interest (If buyer is agent or related)
	FHA/VA Loan Addendum to REPC
	Limited Agency Consent Agreement Disclosure (Required if an agent represents BOTH the buyer & the seller)
	FSBO Agreement
	Lead Based Paint Addendum to REPC



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Red Rock Real Estate
90 E 100 S • St George, UT 84770